

Meeting Number	52
Date Of Meeting:	21 st November 2017
Location:	Brigstock Village Hall
Purpose Of Meeting:	Committee meeting
Minutes Prepared By:	Chris Allen
Date & Location Of Next Meetings:	Monday 8 th January 2018
Attendees	M Smith, C Allen (Chair), L Spencer, S Brown, , S Wilks, N Schofield, C Wilkinson, M Smith
To be notified	Mike Burton– ENC Planning. Colin Wilkinson - Consultant
Copies to:	Committee members, Parish Councillors plus Website and those expressing an interest

Item No	Subject
52.01	<u>Public Forum</u>
	There was 1 member of the public present
52.02	<u>Apologies for absence</u>
	R Fincher, N Searle
52.03	<u>Declaration of interests</u>
	None declared
52.04	<u>Minutes of Previous meeting (51)</u>
	These were agreed as a true record of the meeting
52.05	<u>Outstanding actions</u>
	CW had reviewed the comments made on the consultation. These were discussed in the main body of the meeting. NJ Schofield stated that he had not taken the view picture over Grafton Rd as requested. S Bennet attending said that one was submitted as evidence on the consultation. This was reviewed and agreed that no change would be made on the Grafton Rd site
52.06	<u>Discussion held</u>
	CA reported that he had been approached by Mark Ferguson of the Woodland Pytchley Hunt. Mark asked why the Hunt site had been rejected as a possible site and not included in the questionnaire. I showed him email received from Mr Arthey saying that they were not ready to proceed at this time as staff and members had not been consulted. This surprised him as he thought that he was looking for an alternative site.

52.07	<u>Decisions to be taken</u>
	<u>Consultation Review</u>
	59 responses received, 34 from residents.
	CW had completed the review of all the responses and collated the same into a report (currently 73 pages) which included some draft responses, and some proposed changes to the plan. There were discussions on responses which had potential to change the plan. There were some agreed changes.
	As the report, currently 73 pages long, is still in a draft form, the report will not go into the public domain until completed and signed off by the Neighbourhood plan committee.
	The maps are still to be reviewed with the possibility of including additional maps. CA and NS to view asap using ENC as possible.
52.07	<u>Next Steps</u>
	CW to update document with revise comments and pass the SB
	PC needs to approve the new version hopefully at their meeting of 16 th January 2018
	Then submit to ENC for them to consult o then Inspector review.
	We need to ensure that the website is complete with all background information.
	CW to write "Basic Condition Statement" and "Equality Impact Statement" and "Statement of Consultation." These will be circulated to committee members before the next meeting.
52.08	<u>AOB</u>
	None
52.09	<u>Date of next meeting</u>
	8 th January 2018 in the village hall meeting room