

<b>Meeting Number</b>	51
<b>Date Of Meeting:</b>	31 <sup>st</sup> October 2017
<b>Location:</b>	Brigstock Village Hall
<b>Purpose Of Meeting:</b>	Committee meeting
<b>Minutes Prepared By:</b>	Nigel Searle
<b>Date &amp; Location Of Next Meetings:</b>	TBA post 21 <sup>st</sup> November 2017
	M Smith, C Allen (Chair), L Spencer, S Brown, N Searle, S Wilks, N Schofield R Fincher, C Wilkinson, M Smith
<b>To be notified</b>	Mike Burton– ENC Planning. Colin Wilkinson - Consultant
<b>Copies to:</b>	Committee members, Parish Councillors plus Website and those expressing an interest

<b>Item No</b>	<b>Subject</b>
<b>51.01</b>	<b><u>Public Forum</u></b>
	There were 2 members of the public present
<b>51.02</b>	<b><u>Apologies for absence</u></b>
	None
<b>51.03</b>	<b><u>Declaration of interests</u></b>
	None declared
<b>51.04</b>	<b><u>Minutes of Previous meeting (50)</u></b>
	These were agreed as a true record of the meeting
<b>51.05</b>	<b><u>Outstanding actions</u></b>
	Chair reviewed the notes from the public meeting held on the 5 <sup>th</sup> September and there were no outstanding issues
<b>51.06</b>	<b><u>Decisions to be taken</u></b>
	<u>Consultation Review</u>
	59 responses received, 34 from residents.
	CW had commenced the review of all the responses and collated the same into a report (currently 73 pages) which included some draft responses, and some proposed changes to the plan. There were discussions on responses which had potential to change the plan. There were some agreed changes.
	As the report, currently 73pages long, is still in a draft form, the report will not go into the public domain until completed and signed off by the Neighbourhood plan committee.

	One area of concern was the maps, these are to be reviewed with the possibility of including additional maps and in some instances incorporating A3 in addition to A4
	It was anticipated that a final draft report containing all the responses with comments/actions required will be available at the 21 <sup>st</sup> November meeting
<b>51.07</b>	<b><u>AOB</u></b>
	SB had incorporated the design statement and draft plan together to form a single document.
	There had been dialogue with ENC regarding specific additional reports which need to accompany the plan. CW will be actioning their creation.
<b>51.08</b>	<b><u>Date of next meeting</u></b>
	21 <sup>st</sup> November in the village hall meeting room